



# Public Safety and Court Services Committee

## Minutes

Lee County, Illinois

Aug 14, 2023 at 10:30 AM CDT

Old Lee County Courthouse, Third Floor, 112 E 2nd St, Dixon, IL 61021

### I. Call to Order

Meeting was called to order at 10:30 a.m., by Chair Mike Koppien.

### II. Committee Member Roll Call: Chair Mike Koppien, Vice Chair Keane Hudson, Katie White, Angie Shippert, Michael Pearson

Katie White was absent. Mike Koppien, Keane Hudson, and Angie Shippert attended the meeting in person. Mike Pearson (10:35-10:56) attended via Zoom video conferencing.

Also present: Dean Freil (Board Member), Charley Boonstra (State's Attorney), Alice Henkel (Renewable Energy Coordinator), Amy Johnson (Circuit Clerk), Kevin Lalley (EMA Director), Wendy Ryerson (Administrator), and Becky Brenner (Board Secretary) all attended in person. Teri Zinke (Animal Control Administrator) attended via Zoom video conferencing.

Alice Henkel reported that the findings from the State Historic Preservation Office regarding Petition 23-P-1606 for Amboy Solar 1 LLC had been received. SHPO is proposing extended screening of 30' at maturity with a denser combination of trees and grasses. With the findings from the State Historic Preservation Office now available to the County, the Board will have several options regarding the petition that are listed below.

- The petition can be sent back to the ZBA for consideration.
- The County Board can take the findings from the State Historic Preservation Office and adopt them.
- The County Board has the liberty to change the conditions that came out of the ZBA and/or SHPO to create their own conditions and adopt them.

Wendy Ryerson reported that coming to the August County Board Meeting is a proposed MOU between Lee County and Discover Dixon. Discover Dixon would be contracted to work as a consultant for all tourism initiatives going forward. A two-year contract is being proposed.

### III. Public Attendees

There were no members of the public in attendance.

IV. Approval of the Minutes from the Previous Meeting - (July 10, 2023)  
Minutes from the July 10, 2023, Public Safety and Court Services Committee Meeting were approved as presented without modification.

V. Animal Control

- A. 2023 Second Quarter Graph - Citations Issued by Type
- B. 2023 Second Quarter Graph - Incidents by Type
- C. 2023 Second Quarter Graph - Animal Entry Reasons
- D. 2023 Second Quarter Graph - Animal Exit Reasons

Teri Zinke submitted graph reports for the committee detailing second quarter statistics for Animal Control. She also wanted to publicly thank AZZ for their recent donation to Animal Control. The graphs will be included as an attachment to the minutes and will be included on the August County Board agenda.

VI. Circuit Clerk

- A. Monthly Report

Amy Johnson walked the committee through the office report that she submitted. This report will be included as an attachment to the minutes and will be included in the August County Board agenda packet.

- B. Chief Deputy Wage Adjustment

Amy Johnson walked the committee through her request for a one-time wage increase of \$5,000 for the Chief Deputy position in her office. The increased request was based on years of experience, duties, comparable positions, and benefits paid to other offices in the County with the same "Chief Deputy" position. The increase will only be in place as long as the employee is Chief Deputy and working full-time. Amy provided the committee with a MOU with the Teamsters that assured the County that this requested, if granted, would not open the contract.

**Motion** to send a recommendation to the Finance Committee to approve the Circuit Clerk's Office Chief Deputy Wage Adjustment of \$5,000. **Moved** by Keane Hudson. **Second** by Mike Koppien. **Motion** passed unanimously by voice vote.

VII. Judges, Coroner, and Public Defender

There were no reports provided by the Judges, Coroner, or Public Defender's Offices.

VIII. Emergency Management Agency

Kevin Lalley reported the following information from the Emergency Management Agency:

- Assisted with the 4-H Fair closure due to inclement weather.

- The office provided a light tower and cameras along with the command trailer for the Petunia Festival.
- Flew the drone for the Reagan run.
- Was in Freeport for one day assisting with Tutty Baker Days.
- Provided space for the USSVA Small Business Loan Administration to assist families with applying for loans to mitigate expenses for damages that occurred to property in Lee County during March 31, 2023.

IX. Probation

Staci Stewart reported the following information from the Probation Department:

- The office has started union negotiations.
- She thanked the IT Department for all the help during the office software data conversion and training process.
- Senate Bill 1463 was recently signed by the Governor. The bill has eliminated the Courts right to assess fees, fines, and costs for minors, juveniles, and their parents. This means that juvenile detention costs will no longer be reimbursed to the County.
- The County did receive reimbursement from the State for salaries of roughly \$474,000.

X. Sheriff

No report from the Sheriff's Office.

XI. State's Attorney

Charley Boonstra explained that his office is intensely preparing, as is the entire judicial system, for September 18, 2023, when the Pretrial Fairness Act goes into effect.

A. Quarterly Update on the Collection of Unpaid Fines - State's Attorney

No update was given on the Collection of Unpaid Fines.

XII. Report of Abandoned Property Focus Group

Mike Koppien reported that no new properties had been added to the list of unsafe or abandoned properties. He did report on a complaint that came through the West Brooklyn Fire Department regarding a landowner's methods used for scrapping multiple trailers.

XIII. Unfinished Business

There were no items under Unfinished Business.

XIV. New Business

There were no items under New Business.

XV. Executive Session

There was no request for an Executive Session.

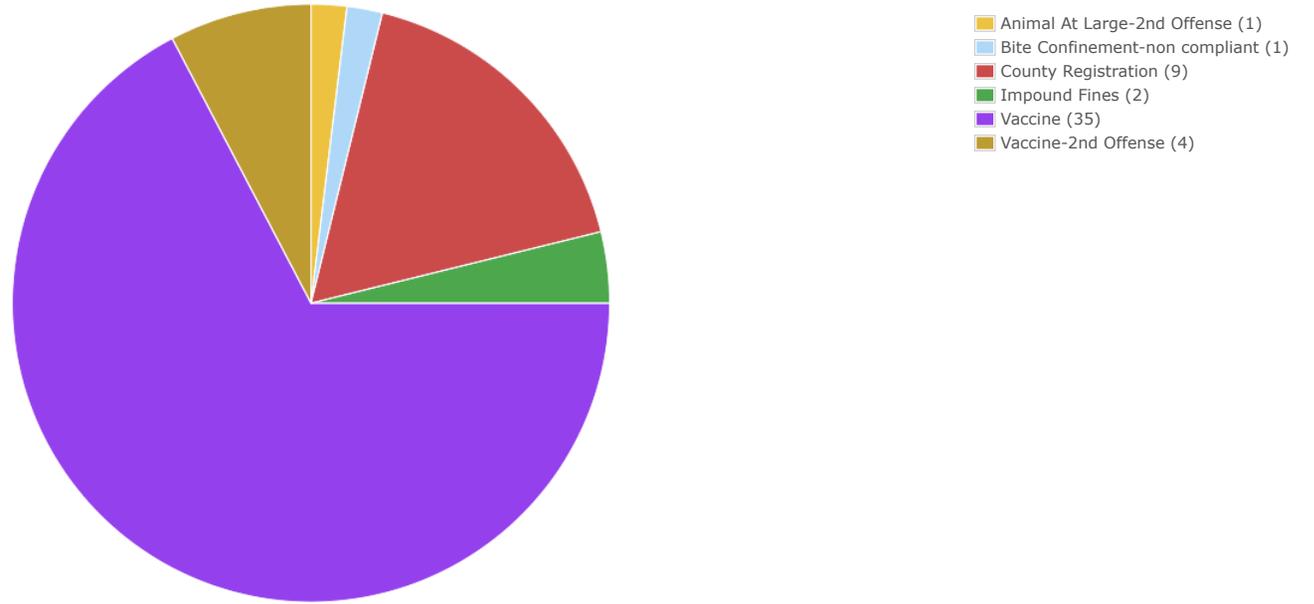
XVI. Adjournment

**Motion** to adjourn at 10:56 a.m. **Moved** by Mike Pearson. **Second** by Angie Shippert. **Motion** passed unanimously by voice vote.

The next Public Safety and Court Services Committee Meeting is scheduled for  
10:30 a.m., Monday, September 11, 2023

Respectfully submitted by:  
Becky Brenner - Board Secretary

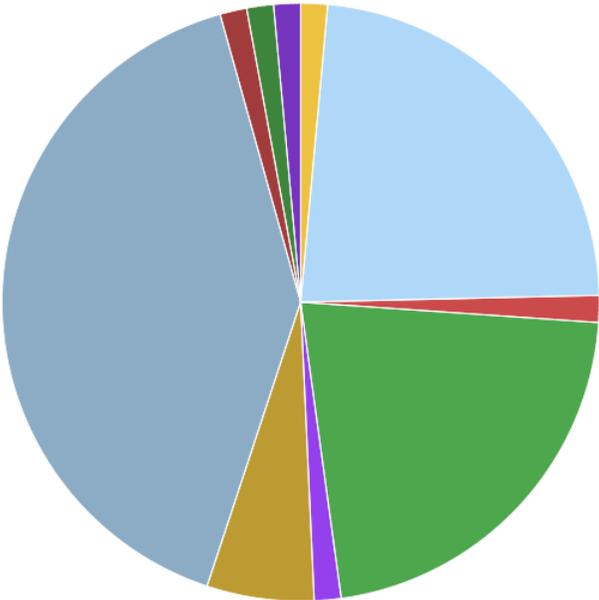
**\*\*CITATIONS ISSUED BY TYPE-GRAPH\*\***



Criteria:

Enter the from date: 04/01/2023  
Enter the to date: 06/30/2023

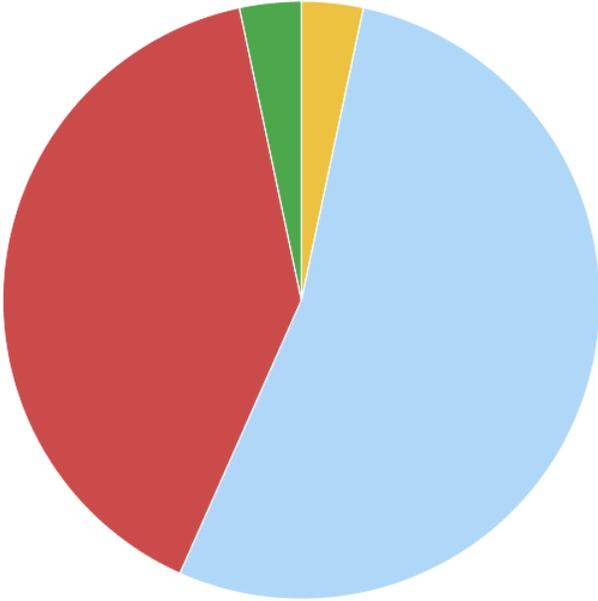
**\*\*INCIDENTS BY TYPE-GRAPH\*\***



- Abandoned (1)
- Animals at large (16)
- Animals left in vehicle (1)
- Bite (15)
- Breeding complaints (1)
- Dog on Dog (4)
- Neglect (28)
- Number of pets (1)
- Ownership Dispute (1)
- Vaccine/Registration (1)

Criteria:  
Enter the from date: 04/01/2023  
Enter the to date: 06/30/2023

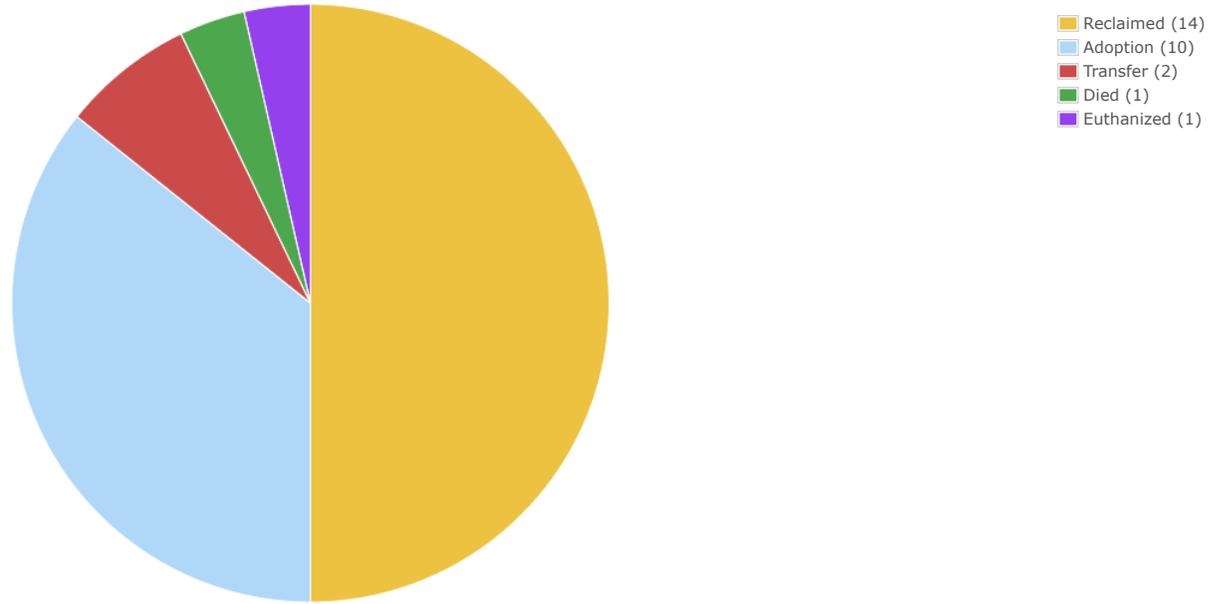
**\*\*ANIMAL ENTRY REASONS-GRAPH\*\***



- Boarding (1)
- Stray (16)
- Surrender (12)
- Unsuitable Accomodation (1)

Criteria:  
Enter from date: 04/01/2023  
Enter to date: 06/30/2023

**\*\*ANIMAL EXIT REASONS-GRAPH\*\***



Criteria:

Enter from date: 04/01/2023  
Enter to date: 06/30/2023

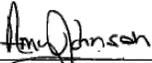
CIRCUIT CLERK OFFICE REPORT  
PUBLIC SAFETY AND COURT SERVICES COMMITTEE  
AUGUST 14, 2023

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The Circuit Clerk's office has reached out to three different companies for them to do an on-site demonstration of their case management system. We are hoping to get the demos done in September or October so we can move forward with choosing a new system.

The Chief Judge has set weekly meetings with department heads to discuss the Pretrial Fairness Act to implement a plan going forward for weekend court. We have been discussing flow charts on procedures starting from the initial police encounter to the first court hearing to pretrial detention or release. There are new court forms that have been drafted that will be reviewed and approved. All uniform citations for traffic and conservation are being changed as well. We will continue to move forward and will be ready when the time comes to hold weekend court.

Respectfully Submitted,

  
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Amy Johnson  
Lee County Circuit Clerk